



AURORA
Public Library District

Library Use and Security Policy

The Aurora Public Library District encourages the public to use its facilities, materials, and services in support of the library's mission to support our diverse community through access to fun and informative resources and experiences.

These guidelines ensure the safe, comfortable, and respectful use of the library for all.

Customers can, in return, expect the following from the library and library staff:

- To receive helpful, prompt, and knowledgeable service
- To foster a welcoming, safe, and inclusive environment for all people

Appropriate Library Use:

- Behavior which the library considers unsafe is prohibited.
- Behavior that interferes with others' use of library facilities is prohibited, including but not limited to: excessively loud, abusive, sexually explicit or threatening language or audio; physical or verbal harassment of staff or other customers; or disruptive odor that interferes with others' use of the library.
- On library property, there is zero tolerance for smoking or vaping; drinking or possession of alcoholic beverages; possession or being under the influence of drugs; being under the influence in a perceived or actual state of intoxication.
- Customers may consume small vending machine-size snacks and covered, non-alcoholic drinks in the library. In some designated areas, including computer areas, no food is allowed. Hot food, odorous foods, and meals, including sandwiches, are not allowed in the library.
- Sleeping is prohibited in the library.
- Customers must keep high traffic areas, walkways, doorways, aisles, and stairways clear.

- Taking photos, making videos, or recording audio of specific library customers without their consent, or in the case of minor customers, the consent of their caregivers, is prohibited. Requests to use library facilities as a setting for photography, filming or recording should be directed to Administration and will be evaluated in terms of impact on library operations and public use of the library.
- Service animals that are individually trained to do work or perform tasks for people with disabilities are allowed in the library. Animals not fitting the legal description of a service animal, including emotional support animals, are prohibited.
- Weapons of any kind are not permitted on library property.
- Motorized scooters, skateboards, and other methods of transportation are not permitted in the library, except when required for mobility.
- Any conduct in violation of library policies, or federal, state, or local law, is prohibited. Law enforcement may be contacted at the discretion of library staff.
- Not abiding by these expectations may result in a conversation with library staff about library use expectations, being asked to leave the library, and/or temporary suspension. Any customer who has been suspended may have the decision reviewed by the Board of Library Trustees upon written request.

Security Cameras:

Security cameras are used to enhance the safety and security of the library.

- Signs will be posted at all entrances informing the public and staff that security cameras are in use. Cameras will not be continuously monitored, so the public should take appropriate precautions for their safety and for the security of their personal property.
- Video records and still photographs may be used by authorized individuals to identify those responsible for library policy violations, criminal activity on library property or actions considered disruptive to normal library operations as described in this policy. Authorized individuals include library administration, security and staff designated and trained as PIC (Person in Charge).
- Only the Executive Director or a designated PIC may release security camera footage to the Aurora Police Department without a warrant, and then only in connection with documented incidents reported to the police by the staff of the Aurora Public Library District. In all other circumstances, police are considered

authorized and granted access to security cameras and footage only upon obtaining an official warrant.

Accessibility and Accommodations

The Aurora Public Library District is committed to ensuring a safe, welcoming and inclusive environment for all library users. The library strives to ensure that everyone has equitable access to the information, programs, and services that it offers.

For further information about assistive technologies and accommodations available at the Aurora Public Library District, please visit www.aurorapubliclibrary.org/Accessibility , contact us via chat, call 630-264-4117 or contact us via social media @APLibraryIL.

Approved by the Aurora Public Library Board of Library Trustees
March 26, 2025